



# County of Santa Cruz

## IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY

18 W. Beach Street, Watsonville, CA; P.O. Box 1300, Santa Cruz, CA 95061  
(831) 454-4036 FAX: (831) 763-8906

### IHSS ADVISORY COMMISSION MINUTES

**DATE:** Friday, January 2, 2009  
**TIME:** 1:30 p.m.-3:30 p.m.  
**PLACE:** CareerWorks-Sunroom, 1040 Emeline Avenue, Santa Cruz  
**PRESENT:** Michael Molesky, Consumer Charles Stone, Commission On Disabilities  
Toni Cassista, Consumer Foster Anderson, Consumer  
Patti Shevlin, Provider Zachary Woodford, Consumer  
**EXCUSED:** Barri Boone, Provider; Rae Ellen Leonard, Consumer  
**ABSENT:** Catherine Patterson Valdez, LTCIC; Charles Levine, Seniors Commission  
**STAFF:** Gail Goudreau, Human Services Department (HSD)  
**GUESTS:** None

- 
- 1. CALL TO ORDER, AGENDA REVIEW & APPROVAL OF MINUTES:** Chair, Michael Molesky called the meeting to order and December minutes were approved.
  - 2. CORRESPONDENCE:** A folder of correspondence was available for review that the Commission received during the past month.
  - 3. ORAL COMMUNICATIONS & ANNOUNCEMENTS:** Foster Anderson passed around a Shared Adventures flier that had information about a beach chair that is available for rent. There are a few others around the county, and it is a great piece of equipment that enables people to enjoy being on the beach. It can be easily broken down and carried in a vehicle. There was conversation around the still pending proposed cuts to In-Home Supportive Services Program. Many groups are mobilizing and going to Sacramento, demonstrating and talking to legislatures.
  - 4. PRESENTATION AND ACTION ITEMS:**
    - Review of 2008 Annual Report to the Board of Supervisors** – Michael Molesky, Chair  
Michael led a detailed review and walk through of the 2008 Annual Report that had been provided to the commissioners ahead of time. After some time, with some minor revisions the approval of the Annual Report was made with a vote of a majority of commissioners.
    - Review of the 2009 IHSS Advisory Commission Work Plan** – Michael Molesky, Chair  
Michael again led a section-by-section review of the 2009 Work Plan. After discussion and review, the commissioners also voted to accept the Work Plan. Additions included minor revisions to the draft plan submitted.
    - Final Draft of IHSS Provider Handbook** – Staff have made many revisions (with lots of feedback) to the IHSS Provider Handbook. Commissioners should submit any further recommendations for revisions by January 15<sup>th</sup> to Gail Goudreau. The plan is to go to the printer shortly after that time.

**5. IHSS GENERAL OPERATIONS REPORT:**

**Program Activities Update: Program Activities Update:** Gail Goudreau

Gail provided a quick summary of the Division status. The Multipurpose Senior Services Program (MSSP) program has been officially transferred to the Health Projects Center as of January 1st. The transition for the clients served by the program was as smooth as possible and the County is confident that the Health Projects Center is committed to the population and will provide excellent service through MSSP. The employees who chose to remain with the County have all been reassigned to other positions. The Adult Protective Services program is now down to three social workers from four. They remain extremely busy and are carefully evaluating referrals to determine priorities for response. The In-Home Supportive Services Program (IHSS) is seeing a steady number of referrals and caseloads are at approximately 230 per social worker. The new Veterans Services Officer (VSO), Allan Moltzen, has been on the job since November. Due to a vacancy, the Veterans Services office currently has one veteran's services representative in addition to the VSO, so Allan assists by maintaining a large caseload in addition performing to his administrative responsibilities. Once the State Budget is passed we will have a better indication of what lies ahead.

**6. IHSS PUBLIC AUTHORITY:**

**A. Senior Network Services (SNS) Registry Status Report-** Gail Goudreau reported on Senior Network Services IHSS Registry provider/consumer match data for the month of November: Senior Network Services made 24 matches, and received 11 new requests for services. There are a total of 262 active providers on the Registry.

**B. Program Activities Update:**

The final review of the test website (ADA compliant) has been made. Gail will provide the revisions to staff soon, so that can go live any time. Gail will be working with the information systems folks to come up with plans for developing the Spanish language version.

Staff continues to work with the new administrators of the Health Trust program. The Public Authority is now receiving monthly listings of active enrollees for the health benefits programs that will make it easier to respond to caller inquiries, when necessary. The Health Trust can be reached at (800) 633-5568. The next Open Enrollment period will include the months of January and February with an effective coverage date of April. That means providers must have been paid for 80 or more hours of work in both the January and February month to qualify for enrollment.

**7. IHSS ADVISORY COMMISSION**

**A. Vacancies-** There is one provider vacancy.

**8. WORKGROUP: Newsletter**

The newsletter will be on the agenda for next month with an active workgroup discussion. Gail has many samples of Public Authority Newsletters to share for ideas. It is hoped that those interested in outreach will become involved in the development of the newsletter.

**9. ITEMS FOR NEXT AGENDA:** SEIU Presentation/Update; Newsletter Development; Outreach Subcommittee

**10. NEXT MEETING: Next Meeting is Friday, February 6, 2009,  
1:30 p.m. -3:30 p.m. SUNROOM**

**11. ADJOURNMENT: Chair Molesky adjourned the meeting at 2:40 p.m.**

(Minutes recorded and respectfully submitted by Gail Goudreau, Senior Analyst, IHSS Public Authority.)